

(As of 18 Sep 2020)

Attachment 4 – Questions and Answers

STOP MOVEMENT

****Please refer to this FAQ as information will be updated periodically as the situation develops**
(Control+Click over the hyperlink to take you to that program)**

I HAVE AN UPCOMING ASSIGNMENT, NOW WHAT?

I HAVE AN ASSIGNMENT; ARE THERE TRAVEL EXEMPTIONS?

I AM OVERSEAS AND MY DEROS IS APPROACHING AND HAVE AN ASSIGNMENT, NOW WHAT?

I HAVE A FOLLOW ON ASSIGNMENT, CAN I ASK FOR A DIVERSION?

I AM CURRENTLY TDY, DO I RETURN TO MY HOME STATION?

I HAVE AN ASSIGNMENT AND WAS SUPPOSED TO HAVE MY HHGS PICKED UP. WHAT DO I DO?

I HAVE AN ASSIGNMENT TO OR FROM OVERSEAS AND NOT SURE WHERE MY HHGS ARE.

I AM OVERSEAS BUT PROJECTED TO ATTEND AN AETC COURSE AND/OR PROJECTED TO BE AN INSTRUCTOR. CAN I STILL PROCEED?

WHAT IS CLASSIFIED AS MISSION-ESSENTIAL TRAVEL?

I HAVE A TRAVEL EXCEPTION, WHO IS THE APPROVAL AUTHORITY?

I HAVE A CONUS TO CONUS ASSIGNMENT AND NOT SURE WHERE MY HHGS ARE.

AS AN MPF, HOW DO WE PROVIDE PERSONNEL SUPPORT FOR IMPACTED MEMBERS?

ARE WE AUTHORIZED TO PROCEED TO AFIT COURSES/PROGRAMS?

I HAVE A LOW COST PCS, AM I AUTHORIZED TO PROCEED?

I HAVE ALREADY DROPPED OFF OR SHIPPED MY POV FOR MY UPCOMING PCS, BUT HAVE NOT PACKED/SHIPPED HHG'S. AM I ABLE TO PROCEED UNDER A PRE-APPROVED EXEMPTION?

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ADDITIONAL INFORMATION

****Please refer to this FAQ as information will be updated periodically as the situation develops****

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WHAT IS BEING DONE TO ENSURE OUR SERVICE MEMBERS ARE SAFE IN THEIR TRAVELS AND KEEP THEM HEALTHY?

WHY WERE TRAVEL RESTRICTIONS IMPLEMENTED?

ARE THERE DESIGNATED LOCATIONS THAT SERVICE MEMBERS RETURNING CONUS MUST TRAVEL TO IN ORDER TO BE PLACED UNDER THE 14-DAY RESTRICTION OF MOVEMENT?

I AM SCHEDULED TO GO ON A DEPLOYMENT. WILL MY DEPLOYMENT BE CANCELLED? WHAT SHOULD I DO, WHO SHOULD I CONTACT?

I AM CURRENTLY DEPLOYED, WILL I BE BROUGHT HOME EARLY? WHO CAN I CONTACT TO FIND OUT?

I AM ON A 365-DAY EXTENDED DEPLOYMENT AND HOME ON A MID-TOUR LEAVE / R&R. WHAT DO I DO TO GET BACK?

I HAVE A JOIN SPOUSE ASSIGNMENT, CAN I PROCEED?

WHAT ARE THE RETAINABILITY REQUIREMENTS WHEN RNTLD/DEROS WAS INVOLUNTARILY EXTENDED?

WHAT IS THE STATUS OF PERSONEL PROCESSING CODE (PPC) WAIVERS?

I AM AUTHORIZED TO RETURN TO MY OCONUS PERMANENT DUTY STATION IAW AF GUIDANCE, AM I ALLOWED TO UTILIZE SPACE A FOR THE TRAVEL?

WHO DETERMINES WHICH LOCATIONS ARE GREEN?

WHY DO BOTH INSTALLATIONS HAVE TO BE “GREEN” IN ORDER TO PROCEED?

WHO AUTHORIZES “THROUGH” TRAVEL THAT IS NOT MARKED GREEN OR WILL CAUSE A REROUTE?

IS CIRCUITOUS TRAVEL AUTHORIZED?

WILL WE HAVE ANOTHER DEROS REFLOW?

DOES 30 JUN STOP MOVEMENT TERMINATION DATE STILL IN EFFECT?

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CAN I EXTEND MY LEAVE ENROUTE WITH RESTRICTION OF MOVEMENT (ROM)?

AM I AUTHORIZED TO TAKE LEAVE ENROUTE WITH MY PCS?

FITNESS

****Please refer to this FAQ as information will be updated periodically as the situation develops****

(Control+Click over the hyperlink to take you to that program)

Fitness Information/FAQs are located at: https://mypers.af.mil/app/answers/detail/a_id/46625

DUTY STATUS

****Please refer to this FAQ as information will be updated periodically as the situation develops****

(Control+Click over the hyperlink to take you to that program)

Duty Status FAQs are located at: https://mypers.af.mil/app/answers/detail/a_id/46623

SPECIAL PROGRAMS (EFMP, EXPEDITED TRANSFER, HUMANITARIAN)

****Please refer to this FAQ as information will be updated periodically as the situation develops****

(Control+Click over the hyperlink to take you to that program)

Q1. I HAVE AN EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP), EXPEDITED TRANSFER (ET) OR HUMANITARIAN PCS TO OR FROM AN IMPACTED LOCATION, NOW WHAT?

Q2. WHY DO I HAVE TO SEEK AN EXCEPTION TO THE CURRENT TRAVEL RESTRICTIONS IF I HAVE A HUMANITARIAN PCS TO OR FROM AN IMPACTED LOCATION WHEN “HUMANITARIAN REASONS” IS SPECIFICALLY LISTED?

Q3. MY FIRST GENERAL, FLAG OFFICER OR MEMBER OF THE SENIOR EXECUTIVE SERVICE IN MY CHAIN OF COMMAND / SUPERVISION HAS APPROVED MY EXCEPTION FOR MY EFMP, ET OR HUMANITARIAN ASSIGNMENT, BUT MY RNLTD AND/OR DEROS WERE PUSHED 60 DAYS. NOW WHAT?

Q4. CAN I STILL APPLY FOR A HUMANITARIAN, ET OR EFMP ASSIGNMENT DURING THE STOP MOVEMENT?

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Q5. WHERE CAN I FIND THE STATUS OF MY EFMP, ET OR HUMANITARIAN PCS APPLICATION DURING THE STOP MOVEMENT?

RETIREMENTS AND SEPARATIONS

****Please refer to this FAQ as information will be updated periodically as the situation develops**
(Control+Click over the hyperlink to take you to that program)**

Q1. THE STOP MOVEMENT GUIDANCE INDICATES THAT RETIRING AND SEPARATING AIRMEN ARE EXEMPT FROM THE TRAVEL RESTRICTIONS. DOES THAT MEAN AIRMEN CAN TAKE PERMISSIVE TDY AND TERMINAL LEAVE?

Q2. CAN RETIRING AND SEPARATING AIRMEN PARTICIPATE IN THE SKILL BRIDGE PROGRAM?

Q3. MAY I REQUEST A CHANGE OR WITHDRAWAL OF MY RETIRMENT/SEPARATION DATE BASED ON THE CURRENT SITUATION?

Q4. DUE TO LIMITED SERVICES ON MY INSTALLATION, I CAN'T COMPLETE ALL OF MY REQUIRED OUT-PROCESSING ACTIONS TO MY SCHEDULED DEPARTURE DATE. WHAT SHOULD I DO?

Q5. I'M ASSIGNED TO A REMOTE SITE OVERSEAS THAT DOES NOT HAVE THE FACILITIES FOR ME TO COMPLETE OUT-PROCESSING. WHAT SHOULD I DO?

Q6. DUE TO SOCIAL DISTANCING PROCEDURES IMPLEMENTED AT MY INSTALLATION, THE TAP BRIEFING HAS BEEN CANCELLED AND MY DEPARTURE DATE IS APPROACHING. WHAT SHOULD I DO?

Q7. SINCE I AM RETIRING/SEPARATING, CAN I STILL SCHEDULE MY HOUSEHOLD GOODS PICK-UP WITH THE LOCAL TMO?

Q8. I'M AT AN OVERSEAS LOCATION WHERE THE LOCAL COMPANIES ARE NOT SCHEDULING PICK-UPS DUE TO LOCAL RESTRICTIONS OR A SHELTER-IN-PLACE INITIATIVE. WHAT SHOULD I DO?

Q9. I'M ASSIGNED OVERSEAS BUT ON MID-TOUR LEAVE AND CAN'T TRAVEL BACK TO MY BASES DUE TO THE STOP MOVEMENT. I'M RETIRING/SEPARATING AT THE END OF MY OVERSEAS TOUR. WHAT SHOULD I DO?

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Q10. I AM CURRENTLY DEPLOYED, BUT HAVE AN APPROVED SEPARATION/RETIREMENT. DEPLOYED MEMBERS ARE CURRENTLY UNDER STOP MOVEMENT FOR REDEPLOYING. AM I ABLE TO REDEPLOY TO HOME STATION IN ORDER TO OUTPROCESS FOR MY SEPARATION OR RETIREMENT?

Q11. DO AIRMEN RETURNING FROM DEPLOYMENT GET TIME ADDED TO THEIR DOS IF THEY ARE SUBJECTED TO 14-DAY QUARANTINE AFTER ARRIVAL (ARE THEY ENTITLED TO 30 DAYS)?

Q12. HOW DO I OBTAIN A SHPE IF THE MTF WILL NOT CONDUCT FACE-TO-FACE APPOINTMENT DUE TO CRITICAL LIMITATIONS?

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I HAVE AN UPCOMING ASSIGNMENT, NOW WHAT?

Secretary of Defense 22 May 2020 memorandum titled, Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions, reissued travel restriction guidance for DoD Components that will remain in effect until further notice (Attachment 1).

The Secretary of Defense has authorized the resumption of unrestricted travel including Permanent Change of Station (PCS), temporary duty (TDY), and leave outside the local area when specific conditions-based criteria have been met. This conditions-based authority relies on an assessment and reporting system supporting safe and coordinated travel. Travel to specific installations, states, territories, and countries will be based on the verified capability for service members and dependents to conduct safe travel and reception.

All uniformed personnel and their sponsored dependents will continue to stop movement, both internationally and domestically, while this memorandum is in effect, subject to the exemptions and waivers described herein (see Part I, paragraphs 2-4). DoD family members, whose transportation is government funded, will also stop movement. Concurrent Travel is not automatically approved unless specifically exempted herein.

Except as provided below, this stop movement applies to official travel, including TDY travel; permanent duty travel, including PCS travel; and travel related to Authorized and Ordered Departures issued by the Department of State.

Official travel is authorized when:

- (1) Conditions-based criteria for unrestricted travel may resume when the criteria for states/territories/host nations AND installations are met for both the gaining (destination) AND losing (origin) locations (Part I, paragraph 2); or
- (2) Airmen meets exemption criteria (Part I, paragraph 3); or
- (3) Airmen have a waiver to travel signed by the appropriate waiver authority as defined in this guidance (Part I, paragraph 4).

Airman concerns regarding changes to conditions to or from a location due to COVID conditions should be elevated to their command or MPF for further guidance.

The chain of command will monitor all Airmen with a projected departure date but not cleared to travel under one of the three provisions listed above. If gaining and losing command concur with permitting these Airman and their dependents (if applicable) to travel on their projected departure date, a waiver can be accomplished IAW Part I, paragraph 4. This waiver should be accomplished in time for member to pack/ship HHGs and depart on their projected departure date. If waiver is not approved (and the other provisions listed above are still not met), the RNLTD/DEROS will need to be adjusted—reference Part III, paragraph 3.

The Secretary of the Air Force directs surveillance of travelers under Department of the Air Force (DAF) purview and strict adherence to restriction of movement (ROM) guidelines and testing protocols as set forth in Attachment 2, including in response to all host nation requirements. In addition to personal health protective measures recommended by the CDC and implemented throughout the DoD,

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such as wearing of face masks, social distancing, hygiene and sanitation, known to be effective in limiting Coronavirus disease 2019 (COVID-19) transmission, additional requirements and actions for official travel-associated ROM and testing protocols are specified within this message.

The number of COVID-19 cases can be found on the CDC website at <https://www.cdc.gov/coronavirus/2019-ncov/summary.html>, a real-time listing of countries affected can be found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>. You can also access information on the Air Force's Personnel Center Facebook page, www.facebook.com/airforcepersonnelcenter and on the U.S. Air Force page at <https://www.af.mil/News/Coronavirus-Disease-2019/>.

I AM OVERSEAS AND MY DEROS IS APPROACHING AND HAVE AN ASSIGNMENT, NOW WHAT?

DEROS and RNLTD extensions due to previous COVID-19 Stop Movement and the associated "Re-Flow" plan have been made in accordance with the Assignment DEROS and RNLTD "Re-Flow" due to Coronavirus (COVID-19) Restrictions message. Please review the following myPers article for more information about DEROS and RNLTD changes: https://mypers.af.mil/app/answers/detail/a_id/46605

I HAVE A FOLLOW ON ASSIGNMENT TO AN IMPACTED LOCATION, CAN I ASK FOR A DIVERSION?

Not at this time, remain in place or follow Stop Movement guidance. Specific PCS guidance for military Airmen is outlined in the "Stop Movement and Concurrent Guidance Related to Travel Restrictions Due to the Coronavirus Disease (COVID-19)."

I AM CURRENTLY TDY, DO I RETURN TO MY HOME STATION?

Authorized travelers whose non-GFM TDY ends while this directive is in effect are authorized to return to their permanent duty station.

Airmen that have initiated PCS travel and are not authorized to proceed may be placed on TDY hold IAW AFI 36-2110, *Total Force Assignments*, paragraph 3.13. MPFs will document exemptions or waivers via the Permanent Change of Station (PCS) Authorized Delay/Awaiting Transportation memo in lieu of an AF FM 973, Request and Authorization for Change of Administrative Orders (PCS order amendment). ARC members shall document TDY exemptions or waivers via copy of AROWS or AROWS-R orders.

I HAVE AN ASSIGNMENT AND WAS SUPPOSED TO HAVE MY HHGS PICKED UP. WHAT DO I DO?

For general questions prior to movement of HHG, NTS or POV those members can contact their local transportation office. Members can also refer to the Personal Property Activity - Questions and Answers (COVID-19) and Air Force STOP MOVEMENT of Personal Property Guidance (20-015B) located at: https://mypers.af.mil/app/answers/detail/a_id/46624

I HAVE AN ASSIGNMENT TO OR FROM OVERSEAS AND NOT SURE WHERE MY HHGS ARE.

Those members PCSing to or from overseas, who have already packed/shipped HHG, are exempted and are authorized to proceed IAW Part I, para 3.

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I AM OVERSEAS BUT PROJECTED TO ATTEND AN AETC COURSE AND/OR PROJECTED TO BE AN INSTRUCTOR. CAN I STILL PROCEED?

Student and instructor travel associated with uniformed personnel Recruiting and Accessions activities, to include accessions, basic training, advanced individual training (Initial Skills Training (IST), Technical Training and Retraining), and follow-on travel to the first duty station require coordination between losing and gaining commander before departure is required. It is recommended that anyone proceeding to a scheduled course of instruction check the status of AETC and PME courses listed under the COVID-19 Guidance links, https://mypers.af.mil/app/answers/detail/a_id/46624, Force Development, in advance of departure.

I HAVE AN ASSIGNMENT; ARE THERE TRAVEL EXEMPTIONS?

Approved exemptions can be found in the Stop Movement message, Part I, para 3. All other exceptions may be granted in writing for compelling cases where travel is determined to be mission- essential, necessary for humanitarian reasons, or warranted due to extreme hardship.

WHAT IS CLASSIFIED AS MISSION-ESSENTIAL TRAVEL?

Mission-essential travel refers to work that must be performed to ensure the continued operations of mission-essential functions as determined by DoD component.

I HAVE A TRAVEL EXCEPTION, WHO IS THE APPROVAL AUTHORITY?

Approval authority for these and all other waivers belongs to Combatant Commander if the individual is assigned or allocated to a Combatant Command; Chairman of the Joint Chiefs of Staff if the individual is assigned to the Joint Staff; Secretary of the Military Department concerned for personnel under his/her jurisdiction (This authority has been delegated by the Secretary of the Air Force (Attachment 3) to the first general, flag officer, or member of the Senior Executive Service in the traveler's chain of command or supervision); Chief of the National Guard Bureau (NGB) for all personnel assigned, attached, or allocated to the NGB and, for travel using Federal funds, all travel by title 32 and title 5 personnel assigned throughout the National Guard; and Chief Management Officer for the Office of the Secretary of Defense, Defense Agencies, Defense Field Activities, and any other DoD entities not listed above.

Delegations previously authorized under previous guidance remain in effect until those delegations are rescinded or superseded. References in prior delegations to "member of the Senior Executive Service" are deemed to include equivalent personnel.

WHY DO BOTH INSTALLATIONS HAVE TO BE "GREEN" IN ORDER TO PROCEED?

Per DoD guidance released 22 May 2020, transitioning from Stop Movement to condition-based phased approach to personnel movement; the "conditions to resume unrestricted travel rest on two overarching factors: 1) state and/or regional criteria based on the White House's Opening Up America Again guidelines (reference (b)), and 2) installation-level criteria based on conditions in and surrounding DoD installations, facilities, and locations." Until those conditions are met, we remain in an international and domestic stop movement.

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WHO DETERMINES WHICH LOCATIONS ARE GREEN?

Under Secretary of Defense for Personnel and Readiness will continuously assess each U.S. state, district, or territory and nations that host greater than 1,000 permanently assigned DoD personnel. The Secretaries of the Military Departments, Commanders of the Combatant Commands, and the Chief Management Officer will continuously assess each DoD installation, facility, or location under their purview for the feasibility of lifting travel restrictions.

WHO AUTHORIZES “THROUGH” TRAVEL THAT IS NOT MARKED GREEN OR WILL CAUSE A REROUTE?

Commanders (or equivalent) may approve Airmen to transit through locations that are not cleared for travel in order to get to their destination; but Airmen may be required to comply with appropriate ROM and testing protocols before or upon arrival as required by the destination host nation. Installations and commanders, in a coordinated effort, must work together to partner with installation communities to ensure Airmen, and DoD family members meet host nation requirements within timelines.

IS CIRCUITOUS TRAVEL AUTHORIZED?

Yes, Circuitous travel is authorized, please see above FAQ, WHO AUTHORIZES “THROUGH” TRAVEL THAT IS NOT MARKED GREEN OR WILL CAUSE A REROUTE? if routing through a state or country that does not meet unrestricted travel conditions.

WILL WE HAVE ANOTHER DEROS REFLOW?

There will no longer be a DEROS reflow as travel is now conditions based.

DOES 30 JUN STOP MOVEMENT TERMINATION DATE STILL IN EFFECT?

No, DoD memo dated 22 May 2020 has superseded previous guidance; the stop movement is now until further notice until condition-based assessments allow travel.

IS THERE A PROCESS IN PLACE IF THE GAINING LOCATION CHANGES TO RED ENROUTE?

If a location is reclassified and no longer meets conditions-based travel criteria: (1) **While an Airman is PCS enroute to that location**, the gaining command will review the situation and is authorized to permit continued movement. (2) **While an Airman is PCS enroute to that location**, and the gaining command does not authorize continued movement the Airman must immediately contact the losing command and MPF to be placed in TDY Hold IAW Part I.6. (3) **Prior to an Airman’s PCS final out-processing appointment at the losing location**, the Airman should determine whether a travel exemption applies (see Part I.3) or seek a waiver (See Part I.4). Airmen may also initiate a RNLTD/DEROS change for an initial length of time no longer than 60 days (see Part III). (4) Airman concerns regarding changes to conditions to or from a location due to COVID-19 conditions should be elevated to their command or MPF for further guidance.

WHO VALIDATES THROUGH LOCATIONS ARE GREEN AND THE APPROVAL AUTHORITY IF TRAVEL THROUGH LOCATION IS RED?

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The MPF should validate the member's travel path is cleared. Gaining commander or equivalent is the approval authority if travel through a location is red.

CAN I EXTEND MY LEAVE ENROUTE WITH RESTRICTION OF MOVEMENT (ROM)?

ROM is an SG-mandated requirement conducted at the gaining location. Any travel and leave en-route must comply with state and local safety protocols. Any ROM requirements levied by the gaining installation are conducted at the terminus of travel IAW local guidelines.

I HAVE A CONUS TO CONUS ASSIGNMENT AND NOT SURE WHERE MY HHGS ARE?

Contact your local TMO first. Members can also refer to the Personal Property Activity - Questions and Answers (COVID-19) located at: https://mypers.af.mil/app/answers/detail/a_id/46624

ARE WE AUTHORIZED TO PROCEED TO AFIT COURSES/PROGRAMS?

Members that are attending AFIT course/programs should contact their registrar office to verify if the courses/programs still have projected start date within the next 60 days.

I HAVE A LOW COST PCS, AM I AUTHORIZED TO PROCEED?

Members that have been approved for Low Cost PCS, are authorized to proceed without an ETP.

I HAVE ALREADY DROPPED OFF OR SHIPPED MY POV FOR MY UPCOMING PCS, BUT HAVE NOT PACKED/SHIPPED HHG'S. AM I ABLE TO PROCEED UNDER A PRE-APPROVED EXEMPTION?

No, POV drop-off/shipment alone does not grant automatic exemption under Stop Movement. Individuals facing severe hardship due to POV issues should discuss options with their chain of command.

HOW DO I REQUEST AN ASSIGNMENT EXTENSION, DEFERMENT, OR CANCELLATION REQUEST BASED OFF OF A PERSONAL HARDSHIP CAUSED BY THE STOP MOVEMENT OR COVID-19?

RNLTD/DEROS extension Requests: Individuals may request to extend their RNLTD and DEROS to ensure Service member and/or family stability; however, changes to RNLTDs and DEROS' impact the losing and gaining unit and may affect the departure of the Service member being replaced. Requesting changes should only be requested when a hardship exists or when in the best interest of the Air Force.

See Personnel Services Delivery Guide, [RNLTD Change Request](#), for procedures on requesting a RNLTD change via myPers or vMPF. AFI 36-2110, *Total Force Assignments*, paragraph 6.5.6 outlines DEROS extension request options and procedures.

Please review the following myPers article for more information about DEROS and RNLTD changes: https://mypers.af.mil/app/answers/detail/a_id/46605

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Assignment Deferment Requests (non-EFMP/Humanitarian): Deferment from reassignment may be appropriate to ensure family stability when the Service member's continued presence is absolutely essential. Only one assignment deferment is permitted; therefore, if an individual is already deferred under a different program (i.e. EFMP/Humanitarian deferment), he/she will not be approved for a subsequent deferment under this guidance without an extreme hardship being presented in the initial request. Commander endorsed requests should be submitted to afpc.dp3am.workflow@us.af.mil.

Assignment Cancellation Requests: If an individual is not in a mandatory PCS move status and selected as a volunteer for an OS long tour, he or she may request cancellation of the assignment through his or her assignment Noncommissioned Officer (NCO), or officer assignment team. Although, approval of the request is not automatic, every effort will be made to accommodate and approve such requests consistent with the needs of the Air Force. Commander endorsed requests should be submitted to MPF and MPF will forward request via CMS to the appropriate AFPC Assignment Team.

Colonels/Chiefs: For colonels (including selectees), and chiefs (including selectees), the final approval authority is AF/DPO and AF/DPE, respectively. MPFs will send requests to the appropriate OPR for consideration.

Join Spouse Consideration: When an USAF/USSF member is married to another Service member and desires join spouse consideration, a join spouse intent letter must accompany his or her application in order for the military spouse to also be considered for assignment action.

Humanitarian/EFMP: For requests based on Humanitarian and EFMP considerations, continue to follow AFI 36-2110 guidance covered in para 2.18 (EFMP) and Attachment 16 (Humanitarian).

AS AN MPF, HOW DO WE PROVIDE PERSONNEL SUPPORT FOR IMPACTED MEMBERS?

Please thoroughly review guidance in the "Stop Movement and Concurrent Guidance Related to Travel Restrictions Due to the Coronavirus Disease (COVID-19)". This document covers the stop movement order and concurrent travel guidance in addition to TDY hold guidance. For Outbound Assignments sections, further guidance will be relayed via official channels to track and report personnel who have out-processed and departed for PCS but have not yet signed in.

NOTE: In addition to verifying location requirements in the Foreign Clearance Guide, <https://www.fcg.pentagon.mil>, anyone planning to travel to overseas destinations are advised to individually review the U.S. Department of State's website for up-to-date overseas travel information for destination countries and the Emergency Alert for Coronavirus page at <https://travel.state.gov/content/travel.html>.

WHAT IS BEING DONE TO ENSURE OUR SERVICE MEMBERS ARE SAFE IN THEIR TRAVELS AND KEEP THEM HEALTHY?

While the COVID-19 pandemic still presents risk to DOD Service members, their families, and our civilian workforce, improving conditions warrant a transition in our approach to domestic and overseas personnel travel to a conditions-based, phased approach to personnel movement and travel (Attachment 1). The memo cancels previous travel restrictions (April 20, 2020) and reissues guidance for DOD components that will remain in effect until further notice. We encourage all DoD personnel and families to visit <https://www.defense.gov/Explore/Spotlight/Coronavirus/> for tips on staying

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healthy.

WHY WERE TRAVEL RESTRICTIONS IMPLEMENTED?

In order to help limit COVID-19's spread and its impact on the force, the Secretary of Defense instituted travel restrictions for all travel.

AM I AUTHORIZED TO TAKE LEAVE ENROUTE WITH MY PCS?

Leave travel for military members (Regular AF and Reserve Component members in an active duty status) is exempt from COVID-19 travel restrictions. Authorized leave outside the local area will be approved at a level no lower than the unit commander or equivalent. (Attachment 13). Leave within the local area can be approved at levels lower than the unit commander or equivalent IAW AFI 36-3003.

NOTE: Airmen with overseas assignments are required to ensure they will meet all travel, ROM, and COVID-19 testing requirements in the FCG, <https://www.fcg.pentagon.mil>, within the timelines required by the host nation they are reporting into.

ARE THERE DESIGNATED LOCATIONS THAT SERVICE MEMBERS RETURNING CONUS MUST TRAVEL TO IN ORDER TO BE PLACED UNDER THE 14-DAY RESTRICTION OF MOVEMENT?

Restriction of Movement (ROM), when applicable, must be accomplished at the gaining location.

I AM ON A 365-DAY EXTENDED DEPLOYMENT AND HOME ON A MID-TOUR LEAVE / R&R. WHAT DO I DO TO GET BACK?

If eligible and all PCS requirements have been met, dependent travel to the CONUS Advanced Assignment (AA) location is authorized. AA travel to OCONUS locations requires the use of already existing AA exception to policy procedures. Eligible families are authorized to proceed to AA before, after, or upon the Airman's departure from losing station.

I HAVE A JOIN SPOUSE ASSIGNMENT, CAN I PROCEED?

Mil-to-Mil couples that currently do not live in a joint domicile are not eligible to PCS without an approved waiver.

Example: SSgt Z and SrA Q are married. SSgt Z is stationed at Randolph while SrA Q is stationed at Langley. SrA Q has a Join Spouse assignment to Randolph. SrA Q cannot proceed without an approved GO/FO/SES waiver.

Mil-to-Mil couples that currently live in a joint domicile are eligible to PCS together without a waiver as long as one member of the couple is exempt from Stop Movement IAW Part 1, Para 3.

Example: Maj Y and Capt G are married. Both individuals are stationed at Scott with assignments Travis. Maj Y is currently exempt from Stop Movement IAW Part 1, Para 3. Capt G may proceed on the join spouse assignment without an additional waiver.

WHAT ARE THE RETAINABILITY REQUIREMENTS WHEN RNLTD/DEROS WAS

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INVOLUNTARILY EXTENDED?

PCS retainability scenarios below are based on any DEROS and/or RNLTD that were extended due to COVID-19 Stop Movement. If the Airman elects not to, or is unable to, obtain the additional retainability to PCS, the remaining time is waived and an AF Form 964, PCS, TDY, Deployments, or Training Declination Statement is not required. (This is for COVID-19 automatically pushed DEROS/RNLTDs only)

PCS OS – OS (Including an approved OS Follow-On) Additional retainability for these assignment must be obtained. If an Amn elects not to obtain additional retainability for the assignments, they may voluntarily request assignment cancellation and receive a CONUS assignment. AF Form 964, PCS, TDY, Deployments, or Training Declination Statement is not required.

PSC OS – CONUS (Including an approved OS - CONUS Follow-On) – Additional retainability is waived if Amn does not or cannot obtain retainability.

PCS CONUS – OS - Additional retainability is waived if Amn does not/cannot obtain retainability.

PCS CONUS – CONUS – Additional retainability is waived if Amn does not/cannot obtain retainability.

Exception: Airman from Overseas who wants to apply for Voluntary Assignment Program must have 12 months retainability to receive PCS consideration.

WHAT IS THE STATUS OF PERSONNEL PROCESSING CODE (PPC) WAIVERS?

MAJCOMs have determined that certain PPC requirements are waived. The Officer/Enlisted PPC tables reflect the waived requirement and MPFs must review the waived requirements.

I AM AUTHORIZED TO RETURN TO MY OCONUS PERMANENT DUTY STATION IAW AF GUIDANCE, AM I ALLOWED TO UTILIZE SPACE A FOR THE TRAVEL?

Per AMC/A4, Airmen who are utilizing Space A for leave purposes will require a signed waiver to travel, even if traveling under an exemption in AF myPers guidance. Additionally, Airmen must meet all host nation travel, ROM, and COVID-19 testing requirements for the country they are traveling into.

WILL I BE ALLOWED TO PCS TO MY SCHEDULED PME OR ATTEND SCHEDULED JPME?

Air Force and Sister Service schools are pre-decisional at this time and must be prioritized among other PCS must moves. JPME will be prioritized along with Service schools. Final determination is forthcoming.

I AM SCHEDULED TO GO ON A DEPLOYMENT. WILL MY DEPLOYMENT BE CANCELLED? WHAT SHOULD I DO, WHO SHOULD I CONTACT?

Global Force Management activities will continue with coordination between the Combatant Command, the Joint Staff, and the appropriate Service. It is important that deploying members

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remain in contact with their IPR, UDM and Chain of Command as there have been instances in which pre-deployment training and/or deployments have been delayed. As more information becomes available, we will pass it on or you will be contacted through your chain of command.

I AM CURRENTLY DEPLOYED. WILL I BE BROUGHT HOME EARLY? WHO CAN I CONTACT TO FIND OUT?

Global Force Management activities will continue with coordination between the Combatant Command, the Joint Staff, and the appropriate Service. It is important that deploying members remain in contact with their IPR, UDM and Chain of Command as there have been instances in which pre-deployment training and/or deployments have been delayed. As more information becomes available, we will pass it on or you will be contacted through your chain of command.

O1. I HAVE AN EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP), EXPEDITED TRANSFER (ET) OR HUMANITARIAN PCS TO OR FROM AN IMPACTED LOCATION. NOW WHAT?

A1. Specific PCS guidance for military Airmen is outlined in the “[STOP MOVEMENT and Concurrent Travel Guidance Related to Travel Restrictions due to the Coronavirus Disease \(COVID- 19\)](#).” Review Parts I and II in their entirety for current guidance regarding concurrent travel for dependents. Airmen who have a projected EFMP, ET or Humanitarian PCS **are not** automatically considered exceptions to the travel restrictions in effect. Exceptions may be granted in writing for **compelling cases** when travel is determined to be mission-essential, necessary for humanitarian reasons, or warranted due to extreme hardship. Part I, paragraph 3. provides additional guidance for Airmen seeking an exception. Individuals traveling under an exception listed under this paragraph, including those traveling as part of a Department of State-issued Authorized Departure, are subject to travel screening protocols as provided in Attachment 2.

O2. WHY DO I HAVE TO SEEK AN EXCEPTION TO THE CURRENT TRAVEL RESTRICTIONS IF I HAVE A HUMANITARIAN PCS TO OR FROM AN IMPACTED LOCATION WHEN “HUMANITARIAN REASONS” IS SPECIFICALLY LISTED?

A2. Humanitarian Assignments are approved for a multitude of reasons: adoption, terminal family member, disasters, deaths, etc. **These exceptions are to be done on a case-by-case basis, shall be limited in number**, and shall be coordinated between the gaining and losing organizations. Requests for exception follow guidance in Part I, paragraph 3.

O3. MY FIRST GENERAL, FLAG OFFICER OR MEMBER OF THE SENIOR EXECUTIVE SERVICE IN MY CHAIN OF COMMAND / SUPERVISION HAS APPROVED MY EXCEPTION FOR MY EFMP, ET OR HUMANITARIAN ASSIGNMENT, BUT MY RNLTD AND/OR DEROS WERE PUSHED 60 DAYS. NOW WHAT?

A3. Approved exceptions will not be processed/routed through AFPC/DP3AM for final review or approval; however, if changes to recently extended RNLTDs and/or DEROS’ are required to allow movement, Airmen are to work with their servicing MPS/MPF for submittal. MPS/MPFs will submit the Airman’s request with the signed approval to afpc.dp3am.workflow@us.af.mil. Opening a CMS ticket is not required.

O4. CAN I STILL APPLY FOR A HUMANITARIAN, ET OR EFMP REASSIGNMENT DURING THE STOP MOVEMENT?

(As of 18 Sep 2020)

A4. Yes. Normal operations have not ceased for the Special Assignment Programs Team. We continue to accept and process applications. PCS' approved during the Stop Movement will be provided an RNLTD of July 2020 at the earliest, and DEROS of June 2020 at the earliest. Early reporting is not authorized. Departure prior to the expiration of the travel restrictions identified within "[STOP MOVEMENT and Concurrent Travel Guidance Related to Travel Restrictions due to the Coronavirus Disease \(COVID-19\)](#)" is not authorized without an approved exception.

Q5. WHERE CAN I FIND THE STATUS OF MY EFMP, ET OR HUMANITARIAN PCS APPLICATION DURING THE STOP MOVEMENT?

A5. The status of a pending application can be found by contacting the Total Force Service Center (TFSC) at (210) 565-0102. At this time, the TFSC continues to provide support to all

Airmen, 24 hours a day, 7 days a week. Updated status reports are provided to the TFSC each Monday and Thursday from our Case Management Team. We appreciate your patience as we work diligently to respond to global inquiries and prioritize applications.

Q1. THS STOP MOVEMENT GUIDANCE INDICATES THAT RETIRING AND SEPARATING AIRMEN ARE EXEMPT FROM THE TRAVEL RESTRICTIONS. DOES THAT MEAN AIRMEN CAN TAKE PERMISSIVE TDY AND TERMINAL LEAVE?

A1. Airmen retiring or separating are exempt. Travel is authorized to take transition leave. All other leave not associated with transition leave is governed by existing travel restrictions. Airmen who are unable to schedule household good shipments or travel due to local restrictions or shelter-in-place initiatives may request changes to their retirement/separation dates via myPers.

Q2. CAN RETIRING AND SEPARATING AIRMEN PARTICIPATE IN THE SKILL BRIDGE PROGRAM?

A2. Military Airmen retiring or separating are exempt from the STOP MOVEMENT travel restrictions and may participate in an approved Skill Bridge program. While exempt from the STOP MOVEMENT travel restrictions, Airmen are subject to applicable travel screening protocols.

Q3. MAY I REQUEST A CHANGE OR WITHDRAWAL OF MY RETIRMENT/SEPARATION DATE BASED ON THE CURRENT SITUATION?

A3. Since retiring and separating members are exempt from the STOP MOVEMENT travel restrictions, requests for date changes or withdrawals must be justified and include supporting evidence that clearly shows how approval would be in the best interest of the AF or that you are experiencing an extreme personal hardship uncommon to other military members. Approval will be based on the justification provided and the manning in your AF specialty.

Q4. DUE TO LIMITED SERVICES ON MY INSTALLATION, I CAN'T COMPLETE ALL OF MY REQUIRED OUT-PROCESSING ACTIONS TO MY SCHEDULED DEPARTURE DATE. WHAT SHOULD I DO?

A4. If possible, you should complete all out-processing actions prior to departure. If facilities are not available, the AFPC Relocations office, AFPC/DP3AM, has determined that the following

(As of 18 Sep 2020)

items **must** be completed prior to your departure: Separation Health Physical Exam (SHPE), dental clearance memorandum, Finance separation/retirement briefing, Survivor Benefit Plan (SBP), security clearance termination statement, and the Transition Assistance Program (TAP) mandated training and counseling. Additionally, when applicable, members must also turn-in government issued passports, clear base housing, and turn-in government issued equipment. **Contact your MPF to schedule your final out-processing appointment or if you need assistance with completing these items.**

O5. I'M ASSIGNED TO A REMOTE SITE OVERSEAS THAT DOES NOT HAVE THE FACILITIES FOR ME TO COMPLETE OUT-PROCESSING. WHAT SHOULD I DO?

A5. If you are stationed at a location overseas that does not have the facilities for out-processing, you may request travel to a Separation Processing Base (SPB) in the United States to complete the required actions. The SPB location must be the Air Force base in the United States that is closest to your Home of Selection or leave address, which has a Military Personnel Flight and Financial Services Office. Time spent at a SPB is limited to no more than 8 duty days to allow you to complete the medical and dental clearances, TAP program, travel vouchers, permissive TDY/terminal leave requests, and turn in items like family member government-issued passports.

Recommend you contact the SPB location in advance of travel to determine their availability and schedule your arrival accordingly. Please review the Personnel Services Delivery guide on myPers for more information on the SPB program.

O6. DUE TO SOCIAL DISTANCING PROCEDURES IMPLEMENTED AT MY INSTALLATION, THE TAP BRIEFING HAS BEEN CANCELLED AND MY DEPARTURE DATE IS APPROACHING. WHAT SHOULD I DO?

A6. Most Airman & Family Readiness Centers (A&FRCs) are minimally manned or teleworking; however, counselors are able to conduct Initial Counseling, Pre-separation Counseling and Capstone via Skype, FaceTime or telephonically. Additionally, if you need to complete the TAP Workshop or required two-day tracks, you can do so virtually through the Joint Knowledge Online website. Please contact your local A&FRC for more information.

O7. SINCE I AM RETIRING/SEPARATING, CAN I STILL SCHEDULE MY HOUSEHOLD GOODS PICK-UP WITH THE LOCAL TMO?

A7. On 18 Mar 2020, USTRANSCOM and the Personal Property Activity Headquarters published guidance to the Transportation Management Offices announcing that retiring and separating members should not be hindered from scheduling household goods movements. Please contact your local TMO to schedule your pick-up or for more information.

O8. I'M AT AN OVERSEAS LOCATION WHERE THE LOCAL COMPANIES ARE NOT SCHEDULING PICK-UPS DUE TO LOCAL RESTRICTIONS OR A SHELTER-IN-PLACE INITIATIVE. WHAT SHOULD I DO?

A8. In cases where you can't arrange household good pick-up, you can request a change to your retirement or separation date. You can also delay the start of your permissive TDY and/or terminal leave or provide a power of attorney to someone else to ship goods for you, if you prefer.

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- **For approved retirements**, you will need to submit the retirement date change request via myPers, which will be forwarded to your commander for a recommendation.
- **For enlisted with an ETS/DOS separation**, you will need to submit the change request via myPers to the DPI M Separations box.
- **For officers or enlisted with an approved early separation** (i.e., PETS), you will need to apply through the vMPF Self Service Action, similar to when applying for separation. You will also need your unit commander endorsement.
- **For all requests (retirements or separations)**, be sure to include the new retirement or separation effective date, as well as documentation to show the new household goods pick-up dates, adjusted final out-processing date, shelter-in-place order, or other applicable information on local restrictions.

Q9. I'M ASSIGNED OVERSEAS BUT ON MID-TOUR LEAVE AND CAN'T TRAVEL BACK TO MY BASES DUE TO THE STOP MOVEMENT. I'M RETIRING/SEPARATING AT THE END OF MY OVERSEAS TOUR. WHAT SHOULD I DO?

A9. When your leave is finished, your unit should change your duty status to code 14 while you are waiting for lifting of the travel restriction. You should also request to accelerate your retirement or separation date by submitting a change request through myPers. We will work with the assignment team to approve a DEROS curtailment to accommodate your retirement/separation. If your date change is approved and you have not completed your final out-processing actions, you should contact your unit/Military Personnel Flight to complete your actions remotely.

Q10. I AM CURRENTLY DEPLOYED, BUT HAVE AN APPROVED SEPARATION/RETIREMENT. DEPLOYED MEMBERS ARE CURRENTLY UNDER STOP MOVEMENT FOR REDEPLOYING. AM I ABLE TO REDEPLOY TO HOME STATION IN ORDER TO OUTPROCESS FOR MY SEPARATION OR RETIREMENT?

A10. Yes, you will be able to redeploy to home station to execute your separation or retirement. Airmen with an approved separation or retirement are exempt from the STOP MOVEMENT and considered must movers. Refer to your servicing PERSCO Team for specific redeployment guidance. Members will be returned to home station with enough time to have at least 30 days to outprocess.

Q11. DO AIRMEN RETURNING FROM DEPLOYMENT GET TIME ADDED TO THEIR DOS IF THEY ARE SUBJECTED TO 14-DAY QUARANTINE AFTER ARRIVAL (ARE THEY ENTITLED TO 30 DAYS)?

A11. No, Airmen returning from deployment will need to conduct the 14-day quarantine during the 30 days. Airmen need to be aware of current travel restrictions and must comply within the confines of current policy.

Q12. HOW DO I OBTAIN A SHPE IF THE MTF WILL NOT CONDUCT FACE-TO-FACE APPOINTMENTS DUE TO CRITICAL LIMITATIONS?

A12. If SHPEs cannot be accomplished via face-to-face due to mission critical limitations MTFs may employ the option to conduct virtual SHPE appointments.

****Please refer to this FAQ as information will be updated periodically as the situation develops****